

SUMMARY OF POSITION

The Northwest Immigrant Rights Project (NWIRP) seeks a **Spanish-speaking attorney** to work with individuals detained at the Northwest Detention Center, a regional immigration detention facility that houses up to 1575 detainees. The attorney will be providing legal representation to individuals in removal proceedings.

The attorney will provide direct representation to detained persons in removal proceedings, including representation at the Tacoma or Seattle Immigration Courts, the Board of Immigration Appeals and the Ninth Circuit court of appeals. Attorneys will be managing a high-volume workload with complex legal issues in immigration and criminal law.

LOCATION

This position is located in the Tacoma office of the Northwest Immigrant Rights Project.

RESPONSIBILITIES

- Provide direct representation to clients in removal proceedings before the Immigration Court, on appeal to the Board of Immigration Court or before the federal courts, and before the Department of Homeland Security;
- Perform related administrative tasks;
- Maintain a working knowledge of significant policies, laws and trends in immigration law, particularly as it impacts low-income immigrants and refugees and those impacted by the criminal justice system;
- Engage in outreach and education in the area of immigrant rights;
- Participate in NWIRP's development efforts; and
- Perform other tasks as assigned by supervisory staff.

PROFESSIONAL QUALIFICATIONS, EXPERIENCE AND ATTRIBUTES

- Law degree;
- Admission to the bar of any state in the U.S. (or having sat for July 2017 bar exam);
- Demonstrated commitment to immigrant rights;
- Excellent written and oral communication skills;
- Commitment to working in a diverse working environment;
- Fluent in English and Spanish;
- Strong organizational skills and ability to work independently; and
- Proficiency in use of MS Word, MS Access, and MS Excel.

Salary is dependent on experience. Beginning salary is \$49,289 for someone not admitted to practice and \$51,755 for someone admitted to practice but with no experience. This position includes generous health, vision, dental, retirement contributions, disability/life/AD&D coverage, paid leave (vacation, holidays, sick/safe) and other benefits.

TO APPLY

Send cover letter, resume and references to: tim@nwirp.org with the subject "Tacoma Staff Attorney Application - NAME". **Full consideration will be given to those who apply by August 7, 2017, but applications will be accepted on a rolling basis until position is filled.**

Northwest Immigrant Rights Project (NWIRP) is an equal opportunity employer committed to diversity. It is the policy of Northwest Immigrant Rights Project to comply with all applicable federal, state, and local laws prohibiting employment discrimination. NWIRP is committed to providing a work environment free from discrimination and harassment. NWIRP does not discriminate on the basis of class, race, color, sex, marital status, sexual orientation, gender identity, veteran status, political ideology, age, creed, religion, ancestry, national origin, or the presence of any sensory, mental or physical disability. We encourage applications from people of color, immigrants, women, people with disabilities, members of the LGBT community and other minority groups.