



**Bilingual (Spanish/English) Staff Attorney Position
Wenatchee, Washington**

SUMMARY

The Northwest Immigrant Rights Project (NWIRP) seeks a Spanish-speaking attorney or law graduate, taking the July 2018 bar examination, to provide direct representation, community outreach and education to individuals seeking legal assistance in a variety of affirmative and defensive immigration matters.

This position will be based in NWIRP's Wenatchee Office. This office serves a client base consisting largely of farmworkers and their families.

The staff attorney will provide legal assistance to community members through: (1) direct representation (2) individual consultations; (3) self-help assistance in the form of community workshops and legal clinics; and (4) community education. The attorney will focus on providing legal representation in various matters, but focusing on 1) defending individuals in removal proceedings; 2) representing victims of crimes in applying for immigration benefits (including self-petitions, U visas, T visas and other forms of relief); and 3) representing community members seeking immigration status through family visa petitions. The attorney may also be assigned work relating to other immigration matters as needed.

REPORTS TO

Directing Attorney, Wenatchee Office

RESPONSIBILITIES

- Provide direct representation to persons in removal proceedings;
- Provide direct representation to persons submitting affirmative applications with USCIS and the Department of State;
- Conduct presentations, workshops, legal clinics and individual consultations in Spanish and English;
- Perform administrative tasks related to grant reporting and other requirements;
- Participate in NWIRP's outreach, community education, and development efforts;
- Perform other tasks as required and directed by supervisory staff.

PROFESSIONAL QUALIFICATIONS, EXPERIENCE AND ATTRIBUTES

- Demonstrated commitment to immigrant rights and willingness to support NWIRP's [mission, vision and values](#);
- Law degree;
- Admission to the bar of any state in the U.S. or plan to sit for the bar exam in July 2018;
- Excellent written and oral communication skills;
- Commitment to working in a diverse working environment;
- Fluent in English and Spanish;
- Strong organizational skills and ability to work independently; and
- Proficiency in use of web-based software, MS Word and MS Excel;
- The applicant must have a valid driver's license as the position involves some travel.

Beginning annual salary is \$58, 232 for a licensed attorney with no experience and is higher for attorneys with immigration related experience. This position includes generous health, vision, dental, retirement contributions, disability/life/AD&D coverage, paid leave (vacation, holidays, sick/safe, and parenthood), Union membership and other benefits.

TO APPLY

Send cover letter, resume and references to: wenatcheeattorney@nwirp.org with the subject "Staff Attorney Application Wenatchee - NAME". Applications will be considered on a rolling basis until the position is filled.

COMMITMENT TO DIVERSITY

Northwest Immigrant Rights Project (NWIRP) is an equal opportunity employer committed to diversity.

We believe that having a Board, Staff, and Volunteer base with diverse personal and professional backgrounds enhances our ability to meet our mission and creates a vibrant environment where all members of the NWIRP community thrive. We strongly encourage applications from people of color, immigrants, women, people with disabilities, members of the LGBT community and other underrepresented and historically marginalized groups.

It is the policy of NWIRP to comply with all applicable federal, state, and local laws prohibiting employment discrimination. NWIRP is committed to providing a work environment free from discrimination and harassment. NWIRP does not discriminate on the basis of class, race, color, sex, marital status, sexual orientation, gender identity, veteran status, political ideology, age, creed, religion, ancestry, national origin, or the presence of any sensory, mental or physical disability.