



Northwest Immigrant Rights Project Table Captain Guide

Thank you for being a table captain for NWIRP's 35th Anniversary Gala. We are so grateful for your willingness to serve as an ambassador for this important event. By serving as a table captain you are helping grow our community while supporting NWIRP's efforts to keep families together, protect people from violence, and dismantle systems of injustice.

35th Anniversary Gala Details

The gala is NWIRP's annual celebratory fundraiser and a meaningful opportunity to share our mission with new supporters, celebrate our successes, and raise critical monetary support for our work. This year, we are proud to celebrate 35 years of serving community members in Washington State.

Date and time: Friday, May 17th at the Westin in Downtown Seattle. Our general reception begins at 6pm with drinks, appetizers, and entertainment, followed by dinner and a program.

Tickets: \$135 Early Bird (until April 18th) | \$160 Standard

Registration and Seating

Each table has 10 seats. You and your nine guests may buy tickets online at www.nwirp.org/35th-anniversary-gala/. At our online registration page, your guests will be asked to list your name as their table captain. We will also be following up with you to ensure we have all your guests' names and that you are seated together.

Reaching Out to Your Guests

The most effective invitations are personal, which is why we recommend you invite your friends, colleagues and family members in person or over the phone. If you prefer to invite them via email, here is a sample script you can use:

Dear [first name],

As you might know, I am a supporter of Northwest Immigrant Rights Project (NWIRP), a non-profit organization that defends and advances the legal rights of thousands of

immigrants every year throughout Washington State. NWIRP helps keep families together, protects survivors of violence, and helps immigrants access new opportunities to work and pursue education. You can find out more about NWIRP [here](#).

This year, I'd love to have you join me at NWIRP's 35th Anniversary Gala, the organization's premier celebratory fundraiser. The gala is on Friday, May 17th in Seattle, and I would be honored to have you join me at my table. This is a meaningful opportunity to support immigrant rights work happening right here in our community.

The gala will include live entertainment, delicious food and drinks, and inspiring speakers including immigrants whose lives have been impacted by NWIRP. I hope you'll consider joining me.

Here are the important details:

When: Friday, May 17th at 6pm

Where: The Westin in Downtown Seattle

Tickets: \$135 Early Bird (available through April 18th) / \$160 Standard

To purchase your ticket, visit www.nwirp.org/35th-anniversary-gala/ and list my name under "table captain". Please let me know if you have any questions or if you plan to attend.

Sincerely,

[Your name]

Join us for our VIP Reception

Thank you again for your willingness to be a table captain and serve as an ambassador for our mission. If you have any questions about the event or your role as a table captain, please feel free to reach out to our Donor Relations and Events Coordinator Rebecca Neff Brown by calling (206) 957-8641 or via email at rebecca@nwirp.org.

As a thank you for being a table captain, you're invited to attend the gala's VIP reception beginning at 5:30pm.