

SUMMARY OF POSITION

The Northwest Immigrant Rights Project (NWIRP) seeks a **Spanish-speaking attorney or soon-to-be law graduate** to work on behalf of individuals held at the Northwest Detention Center, a regional immigration center where up to 1,575 community members are detained by immigration authorities. The attorney will be providing legal representation to individuals in removal proceedings.

The attorney will provide direct representation to detained persons in removal proceedings, including representation at the Tacoma or Seattle Immigration Courts, the Board of Immigration Appeals and the Ninth Circuit Court of Appeals. Attorneys will be managing a high-volume workload with complex legal issues in immigration and criminal law.

Candidate must be able to start the position by the beginning of August 2019, with a preference for a candidate that can start in February or March 2019.

LOCATION

This position is located in the Tacoma office of the Northwest Immigrant Rights Project.

REPORTS TO

Supervising Attorney – Advocacy for Detained Immigrants (ADI) Unit

RESPONSIBILITIES

- Provide direct representation to clients in removal proceedings before the Immigration Court, on appeal to the Board of Immigration Appeals or before the federal courts, and before the Department of Homeland Security;
- Maintain a working knowledge of significant policies, laws and trends in immigration law, particularly as it impacts low-income immigrants and those impacted by the criminal justice system;
- Engage in outreach and community education in the area of immigrant rights;
- Perform related administrative tasks related to grant reporting and other requirements;
- Participate in NWIRP's development efforts; and
- Perform other tasks as assigned by supervisory staff.

PROFESSIONAL QUALIFICATIONS, EXPERIENCE AND ATTRIBUTES

- Law degree or expected spring 2019 law school graduation;
- Admission to the bar of any state in the U.S. (or planning to sit for July 2019 bar exam);
- Demonstrated commitment to advancing and defending immigrant rights and willingness to support NWIRP's [mission, vision, and values](#).
- Excellent written and oral communication skills;
- Commitment to working in a diverse working environment;
- Fluent in English and Spanish;
- Strong organizational skills and ability to work independently; and
- Proficiency in use of MS Word and MS Excel.

Salary is dependent on experience. Beginning salary is \$62,017 for someone admitted to practice. NWIRP offers a generous benefits package, including 100% of premiums for excellent health, vision and dental plans; 3% employer retirement contributions; disability/life/AD&D coverage, paid vacation and health-related leave; parking by the Tacoma office or a subsidized transit pass; position-related travel reimbursement; bar dues; and extensive training. This is a full-time position covered by a collective bargaining agreement.

TO APPLY

Send cover letter, resume and references to: tacomajobs@nwirp.org with the subject "Tacoma Staff Attorney Application January 2019 - NAME". **Full consideration will be given to those who apply by January 27, 2019, but applications will be accepted on a rolling basis until position is filled.**

Northwest Immigrant Rights Project (NWIRP) is an equal opportunity employer committed to diversity.

We believe that having a Board, Staff, and Volunteer base with diverse personal and professional backgrounds enhances our ability to meet our mission and creates a vibrant environment where all members of the NWIRP community thrive. We strongly encourage applications from people of color, immigrants, women, people with disabilities, members of the LGBT community, and other underrepresented and historically marginalized groups.

It is the policy of NWIRP to comply with all applicable federal, state, and local laws prohibiting employment discrimination. NWIRP is committed to providing a work environment free from discrimination and harassment. NWIRP does not discriminate on the basis of class, race, color, sex, marital status, sexual orientation, gender identity, veteran status, political ideology, age, creed, religion, ancestry, national origin, or the presence of any sensory, mental, or physical disability.