Northwest Immigrant Rights Project is seeking law student applications for summer internship positions in its Tacoma office. These internships are unpaid, but NWIRP will work with applicants to secure outside funding or academic credit.

Interested applicants should apply to the contact listed below.

A first round of consideration will be given to applications received by the first Monday in December. However, all applications will be considered on a rolling basis.

**COMMITMENT TO INCLUSIVITY, EQUITY, AND REPRESENTATION:**

Northwest Immigrant Rights Project is an equal opportunity employer committed to having a diverse staff, board, and volunteer base reflective of the communities we serve and that enhances our ability to create a vibrant environment where all members of the NWIRP community thrive. We strongly encourage applications from people of color, immigrants (including individuals who were formerly detained, undocumented, or who have navigated the immigration legal system), women, people with disabilities, members of the LGBT community, and other underrepresented and historically marginalized groups.

It is the policy of NWIRP to comply with all applicable federal, state, and local laws prohibiting employment discrimination. NWIRP is committed to providing a work environment free from discrimination and harassment. NWIRP does not discriminate on the basis of class, race, color, sex, marital status, sexual orientation, gender identity, veteran status, political ideology, age, creed, religion, ancestry, national origin, or the presence of any sensory, mental, or physical disability. Excepting any undue hardship, NWIRP will provide reasonable accommodations upon request for candidates taking part in all aspects of the selection process.

**TACOMA OFFICE – DETENTION POSITIONS**

NWIRP’s Tacoma office provides legal services to the up to 1,575 immigrants detained at the Northwest Detention Center (NWDC), 85% of whom are unrepresented.

Full-time rising 2L interns will likely be able to directly represent a detained client (with attorney supervision) in removal proceedings. This includes appearing in immigration court hearings, preparing clients for court, preparing witnesses, drafting a number of legal briefs and making oral arguments in court. Rising 1L interns may also be able to directly represent a detained client in removal proceedings, or directly represent clients in short-term capacities such as in custody proceedings or other motions before the immigration court.
In addition to their direct caseload, intern responsibilities include the following:

- Conduct “Know Your Rights” presentations at the NWDC to groups of detained people;
- Conduct intakes with individuals who are detained;
- Conduct workshops to assist those detained with applying for relief;
- Identify legal issues and potential forms of relief for people in detention;
- Draft pro se briefs for those in detention;
- Complete legal and policy research projects;
- Perform a variety of administrative tasks.

**TACOMA OFFICE – NON-DETAINED POSITION**

NWIRP’s Tacoma office also provides legal services to immigrants living in the Tacoma, South Sound, Olympic Peninsula and Southwestern Washington region.

Full-time interns will be able to work on a variety of cases encompassing different forms of immigration relief, including affirmative petitions before USCIS, defensive applications before the immigration court, or filings in Washington State courts. This includes conducting client interviews, preparing declarations and forms, writing legal briefs and memorandum, and researching legal issues related to immigration relief. Intern responsibilities may include the following:

- Conduct prescreens and intakes with potential NWIRP clients;
- Provide pro se assistance to NWIRP clients or potential clients under the supervision of attorneys;
- Identify legal issues and potential forms of relief for NWIRP clients;
- Appear (with attorney supervision) for immigration court hearings or USCIS interviews;
- Assist with organizing outreach events or Know Your Rights presentations;
- Perform a variety of administrative tasks.

**APPLICATION MATERIALS**

The internship is open to first, second and third year law students. Applicants should have a sense of humor, excellent written and oral communication skills, an interest in immigration law, a commitment to advancing and defending the legal rights of low-income immigrants and refugees and should value working in a diverse and fast-paced work environment. **Applicants proficient in Spanish are very strongly preferred.**

Interested applicants should apply by sending a cover letter and resume with “2020 Summer Internship - NAME” in the subject line. Please also express if your interest is in the detention or non-detained positions.

**CONTACT:** tacomalegalinternship@nwirp.org