Table Captain Guide

Would you like to sign up to be a Table Captain? It’s easy! Just email Rebecca@nwirp.org and we’ll take care of you.

What does it mean to be a Table Captain?
Table captains serve as ambassadors and help grow our community while supporting NWIRP’s efforts to keep families together and protect people from violence.

Table Captains commit to filling their table of 10 seats. Some table captains purchase all ten seats, while some invite their friends to purchase their own seats – both ways are wonderful! There is a “Group Name” field where your friends enter your name when they purchase tickets so you will all be seated together. If you invite a bunch of your friends and still don’t fill 10 seats, we will seat you all together and fill the remaining seats with other guests. If you have more than a full table of 10, we’ll reach out to you to coordinate seating for your group at adjacent tables.

NWIRP Gala 2020 Details
The gala is NWIRP’s annual celebratory fundraiser and a meaningful opportunity to share our mission with new supporters, celebrate our successes, and raise critical monetary support for our work. This year, we are proud to celebrate 36 years of serving community members in Washington State.

Date and time: Friday, May 15th at the Westin in Downtown Seattle. Our general reception begins at 6pm with drinks, appetizers, and entertainment, followed by dinner and a program.

Tickets: $135 Early Bird (until April 17th) | $160 Standard

Registration and Seating
Each table has 10 seats. At our online registration page, your guests will be asked to list your name as their table captain. We will also be following up with you to ensure we have all your guests’ names and that you are seated together. You can purchase tickets beginning in February of 2020 at www.nwirp.org/gala2020.
Reaching Out to Your Guests
The most effective invitations are personal, which is why we recommend you invite your friends, colleagues and family members in person or over the phone. If you prefer to invite them via email, here is a sample script you can use:

Dear [first name],

As you might know, I am a supporter of Northwest Immigrant Rights Project (NWIRP), a non-profit organization that defends and advances the legal rights of thousands of immigrants every year throughout Washington State. NWIRP helps keep families together, protects survivors of violence, and helps immigrants access new opportunities to work and pursue education. You can find out more about NWIRP here.

This year, I’d love to have you join me at the NWIRP Gala 2020, the organization’s premier celebratory fundraiser. The gala is on Friday, May 15th in Seattle, and I would be honored to have you join me at my table. This is a meaningful opportunity to support immigrant rights work happening right here in our community.

The gala will include live entertainment, delicious food and drinks, and inspiring speakers including immigrants whose lives have been impacted by NWIRP. I hope you’ll consider joining me.

Here are the important details:
When: Friday, May 15th at 6pm
Where: The Westin in Downtown Seattle
Tickets: $135 Early Bird (available through April 17th) / $160 Standard

To purchase your ticket, visit www.nwirp.org/gala2020 and list my name under “table captain”. Please let me know if you have any questions or if you plan to attend.

Sincerely,

[Your name]

Join us for our VIP Reception
Thank you again for your willingness to be a table captain and serve as an ambassador for our mission. If you have any questions about the event or your role as a table captain, please feel free to reach out to our Donor Relations and Events Coordinator Rebecca Neff Brown by calling (206) 957-8641 or via email at rebecca@nwirp.org. As a thank you for being a table captain, you’re invited to attend the gala’s VIP reception beginning at 5:30pm.